

**DIVISION 23 HVAC BID FORM**

**Bid Form**  
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Date: \_\_\_\_\_

Proposal of

\_\_\_\_\_ (hereinafter called Bidder)

\*a corporation organized and existing under the laws of the State of \_\_\_\_\_,

\*a partnership consisting of \_\_\_\_\_, an

individual trading (insert the name of the corporation, partnership or individual, as applicable.)

Bidder is a Section 3 Company: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, are you Certified? If so, copy of Certification must be included with bid.

**General scope of work includes but is not limited to:**

- Protect Existing HVAC Grilles and Unit
- Demo Existing Thermostat and Equipment Enclosure
- New Thermostat and Equipment Enclosure
- New Addressable Fire/Smoke Dampers

**Rosedale Towers 2314 W. 39<sup>th</sup> Street Kansas City, KS 66103**

in accordance with the applicable specifications and drawings, and related documents prepared by the **Housing Authority of Kansas City, Kansas** and having visited the site of the proposed work and being familiar with the conditions that may affect the proposed work, hereby proposes to furnish all labor, materials, equipment and services and to complete the project in accordance with the Contract Documents for the lump sum contract amounts set forth below.

I (or we) acknowledge receipt of the following addenda:

\_\_\_\_\_

The undersigned Bidder hereby agrees to commence the work required under this contract within ten (10) days after the date of a “Notice to Proceed”, unless otherwise designated in this Notice, and to complete all work **within \_\_\_consecutive calendar days** after such date of commencement of work. Liquidated damages of \$100 per day will be assessed after that period. (See “Liquidated Damages” in instructions to Bidders).

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**BASE BID**

The undersigned Bidder hereby agrees to furnish all labor, tools and materials required to complete the work as defined in the applicable specifications and related documents mentioned above for the sum of

\_\_\_\_\_ **DOLLARS**  
**(spell out in words)**

\$ \_\_\_\_\_ **(shown in figures)**. In the case of discrepancy between words and figures, the written words shall govern.

**NOTE: LOW BIDDER WILL BE DETERMINED BY THE FOLLOWING;**

**BY THE TOTAL SUM OF THE BASE BID**

Bidder understands that the Owner shall not be liable for any amount in excess of the lump sum base bid, except as expressly stated in written change orders duly executed and delivered by the owner.

The Bidder understands that the Owner reserves the right to reject any or all bids, to waive minor informalities in any bid, to award the contract in the best interest of the Owner, and to modify the conditions and contract documents by mutual agreement with the successful bidder.

The Bidder agrees that this bid shall be good and may not be withdrawn during the period of one hundred (100) calendar days after the date of bid submission without written approval of the Owner.

**Certification of non-segregated facilities:**

By signing this bid, the bidder certified that he/she does not maintain or provide for his/her employees any segregated facilities at any of his/her establishments, and that he/she does not permit his/her employees to perform their services at any location under his/her control, where segregated facilities are maintained. He/she certifies further that he/she will not maintain or provide for his/her employees any segregated facilities at any one of his/her establishments, and that he/she will not permit his/her employees to perform their services at any location under his/her control, that a breach of this certification is a violation of the Equal Opportunity Clause in this contract.

As used in this certification, the term “segregated facilities” means any waiting rooms, work areas, rest rooms and wash rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, national origin, because of habit, local custom, or otherwise, he/she further agrees that (except where he/she has obtained identical certifications from proposed subcontractors for specific time periods) he/she

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will obtain certifications from proposed subcontractors prior to the awarded of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause: that he/she will retain such certification in his/her files; and that he/she will forward a notice to his proposed subcontractors as provided in the instructions to Bidders. Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

The Bidder agrees that, if notified that the Owner has accepted this Bid, he/she will comply with the following requirements prior to the execution of the contract agreement.

1. Submit a complete list of Subcontractors and Suppliers he/she proposes to use to the Owner’s Representative for approval. If any names submitted are not acceptable, substitution of acceptable names shall be made.
2. Deliver to the Owner’s Representative two (2) copies of Certificates of Insurance on forms acceptable to the Owner’s Representative, providing evidence that the Bidder has obtained all insurance required by the Contract Documents.

When these requirements have been completed, the Bidder agrees to execute an agreement with the Owner based on the Housing Authority’s Standard Form of Agreement with attached General Conditions. The Bidder agrees to commence the work required under the Contract without unnecessary delay and to make every reasonable effort to complete all work within the construction period set forth above in this proposal.

Date: \_\_\_\_\_

Respectfully Submitted:

Corporate Officer & Title

\_\_\_\_\_  
Contractor

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Signature

(Seal, if bid is by a Corporation)

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Business Address

\_\_\_\_\_  
Fed I.D. Number

\_\_\_\_\_  
Phone #